



LAX

Los Angeles World Airports

STATION and CARGO MANAGERS' MONTHLY MEETING OF May 25, 2006

TO: LAX Station and Cargo Managers

FROM: Jens Rivera, LAX Airport Manager

SUBJECT: **Meeting Minutes**

1) Upcoming LAX policy developments – *Jens Rivera*

Mr. Rivera announced the LAX Airport Manager office has officially launched its website, <http://www.lawa.org/airops/default.cfm>. All reports and handouts as well as news updates will be posted on the website. The site is intended to be more efficient. Any questions regarding reports should be brought to this meeting.

There will be a social, non-mandatory, gathering with refreshments on every second Thursday of the month from 8:30-9:30am at the Tom Bradley International Terminal Special Events Lounge. Leigh Hatayama and Ray Jack will be available to answer questions. The Station and Cargo Managers' meeting is still on the last Thursday of each month.

LAWA is working on establishing a measure of gate utilization. The metric will go to the BOAC for approval. The goal is to spread the passengers out and reduce congestion in some crowded terminals.

LAWA is also developing a Family Assistance Plan and MOU with international carriers and nearby hotels in the event of an airport disaster.

2) LAX passenger screening update – *Len Sloper*

Mr. Sloper stated TSA staffing is short 300 people and progress has been made to help TSA with staff issues. TSA said LAX will be staffed by this summer. Local hiring and other means of getting screeners will be utilized.

A Baggage Pilot Program will be implemented. The vendor and United Airlines will have 100 FTE worth of employees to do loading and unloading of baggage screening devices. TSA qualified screeners will be relieved from baggage handling to work at the checkpoint.

3) Remote Baggage Check-In Program update – *Len Sloper*

Remote Baggage Check-in from Parking Lot C will be implemented in the next few months.

4) R25 project – *Jacob Adams*

Mr. Adams reported Runway 25L construction will begin on the airfield in June. The runway will be closed on July 29. Intermittent closures during night time on taxiways have occurred to prepare for the closure. Engineering Division's website is under construction and it will be up and running in the middle of June. When it is done it will be the best resource for updated information.

5) Air/Sea Disaster Plan update - *Larry Rolon*

Mr. Rolon reported the Air/Sea Disaster drill was very successful. The plan was updated September of last year. The Fire Department is working on putting together a final report with recommendations. The report will be distributed upon completed.

6) Americans with Disability Act (ADA) Program update – *Larry Rolon*

Mr. Rolon reported key points will be discussed in the Airport/Airline Disabled Travelers Accessibility Committee meeting on Wednesday, June 21, 2006.

- Update on the Air Carrier Access Act,
- A disability survey is being planned with CalState L. A. for the fall;
- Issues regarding onboard oxygen;
- Sensitivity training for the airport community;
- Problems with wheelchair service at various terminals.

He also stated that a short training session will be given by Dr. Frank Velasco, Ph.D., District Administrator, California Department of Rehabilitation, at the Committee meeting.

7) Pandemic response procedures - *Elaine Andrews*

Ms. Andrews stated Airline responsibilities during a pandemic outbreak will be included in the Rules and Regs.

Food and water will not be removed from aircraft until Health officials examine them. LAFD will be the main source of transportation. The Delta Hangar will be the quarantine area. LAWA will provide support, facilities, and coordination efforts in case of an outbreak. Airfield Operations is responsible for an emergency plan. Paul Herrera will provide a CD on Rules & Regs. and the Emergency Plan. Paul can be reached at 310-646-6615.

8) Japanese beetles – *Jim Prunty*

Mr. Prunty from the State Food and Agriculture Department stated the Japanese Beetle is an agricultural crisis. All states east of Mississippi have shown a presence of the Japanese beetle but they are not established west of the Mississippi yet.

Beetles are capable of movement in its adult stage during summer months. There is a team of inspectors inspecting the cargo hold of domestic flights.

9) LAX educational opportunities – *Gerald Tuskes*

Mr. Tuskes announced there is airline and airport employees educational opportunities. There are five universities to offer BA and MA degree programs. Courses taught will be employee driven and registration date will be in early September. Information will be available on the website.

Respectfully Submitted,

Dolly Ling
Transcriber/Secretary

Approved,

Jens Rivera
Airport Manager